



CITY OF LODI COUNCIL COMMUNICATION

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AGENDA TITLE: Monthly Protocol Account Report

MEETING DATE: January 16, 2008

PREPARED BY: City Clerk

RECOMMENDED ACTION: None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.

Attached please find the cumulative report through December 31, 2007.

FISCAL IMPACT: N/A

FUNDING AVAILABLE: See attached.

A handwritten signature in blue ink, appearing to read "Randi Johl", written over a horizontal line.

Randi Johl
City Clerk

RJNMP

Attachment

APPROVED: _____

A handwritten signature in blue ink, appearing to read "Blair King", written over a horizontal line.
Blair King, City Manager

PROTOCOL ACCOUNT SUMMARY
FISCAL YEAR 2007-08

Cumulative Report through December 31, 2007

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$12,000.00
7/19/07	Smart & Final	Cookies and water for special joint meeting w/RDA and Planning Commission (7/19/07)	\$ 34.98	
8/8/07	Paper Direct	Invitation paper for B/C Reception	61.93	
8/21/07	Arthur's Party World	Bags & ribbon for B/C Reception favors	30.69	
8/21/07	Target	Candy for B/C Reception favors	14.98	
8/21/07	UPS Store	Copies of covers for B/C Reception program	37.50	
8/29/07	Arthur's Party World	Confetti for tables for B/C Reception	16.38	
9/4/07	Lakewood Liquors	Wine for the B/C Reception	158.91	
9/5/07	Touch of Mesquite	Catering services for the B/C Reception	1,830.67	
9/14/07	Baudville	Favors for the B/C Reception	287.25	
9/14/07	Presenta Plaque	Presentation boards for certificates of recognition	222.89	
10/1/07	Weigums Nursery	Centerpieces for B/C Reception	123.64	
10/24/07	C. Sanders Emblem	Customized Lodi Cloisonne pins (round, purple City pins)	364.34	
11/30/07	Lasting Impressions	Engraving – 2 plates for Community Service Award perpetual plaque	25.50	
11/30/07	Lasting Impressions	Mayor's plaque and 2 Community Service Award plaques	141.21	
12/6/07	Smart & Final	Ice for reorganization reception	3.22	
12/10/07	Touch of Mesquite	Catering services for reorganization reception	871.70	
12/12/07	Chalet Florist	Flowers sent to injured firefighter on behalf of Council	61.96	
12/19/07	Jan's Sweet Treasures	Cookies for Council holiday deliveries to all City departments	525.00	
			Total Expenditures: (\$ 4,812.75)	Ending Bal. \$7,187.25

Prepared by: JMP